



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	GOVT DEGREE COLLEGE BASOHLI , JAMMU & KASHMIR
• Name of the Head of the institution	DR. NIDHI KOTWAL
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01921251001
• Mobile No:	9419209170
• Registered e-mail	iqacgdcbasohli@gmail.com
• Alternate e-mail	sanjeevbotany@gmail.com
• Address	Basohli
• City/Town	Kathua
• State/UT	Jammu and Kashmir
• Pin Code	184201
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)												
• Name of the Affiliating University	University of Jammu												
• Name of the IQAC Coordinator	Sanjeev Kumar Gupta												
• Phone No.	9797672063												
• Alternate phone No.	7006846668												
• Mobile	9797672063												
• IQAC e-mail address	iqacgdcbasohli@gmail.com												
• Alternate e-mail address	sanjeevbotany@gmail.com												
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/agar_hei_list">https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/agar_hei_list</a>												
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.gdcbasohli.in/Academic%20Calendar%202021-22.pdf">https://www.gdcbasohli.in/Academic%20Calendar%202021-22.pdf</a>												
<b>5.Accreditation Details</b>													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C</td> <td>1.86</td> <td>2020</td> <td>08/01/2020</td> <td>07/01/2025</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C	1.86	2020	08/01/2020	07/01/2025
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	C	1.86	2020	08/01/2020	07/01/2025								
<b>6.Date of Establishment of IQAC</b>	19/07/2010												
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>													

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt of Jammu & Kashmir UT	Capex	Department of Higher Education	2021	9900000
Govt of Jammu & Kashmir UT	Material & Supply	Department of Higher Education	2021	1125000
Govt of Jammu & Kashmir UT	Machinery & Equipment	Department of Higher Education	2021	1250000
Govt of Jammu & Kashmir UT	Office Equipment & Appliances	Department of Higher Education	2021	360000
Govt of Jammu & Kashmir UT	Seminars & Conferences	Department of Higher Education	2021	125000
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>		<b>12</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				

<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. Implementation of NEP 2020 w.e.f session 2021-22 in the college.	
2. Introduction of new subject of Psychology in the college	
3. Setting up of Separate Psychology Department with Lab.	
4. Upgradation of college Browsing Centre	
5. Submission of New DPR for the construction of Library Block in the college.	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
1. Installation of Interactive LED Panels in place of traditional Marker-Boards in all the class-rooms of the institution.	Achieved, most of the classrooms and labs are equipped with LEDs.
2. Introduction of new courses viz. Psychology at UG level.	One subject viz. Psychology introduced in 2021
3. Upgradation of Browsing Centre in the college .	Upgraded the capacity of Browsing Centre
4. Provision of Quality internet facility in the college	Upgraded the internet facility in the college
5. Achieve ownership of college land.	Initiated the process of ownership but it will take time to achieve it.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Advisory Committee	27/06/2022
<b>14. Whether institutional data submitted to AISHE</b>	

Year	Date of Submission
2021	24/12/2021

### 15. Multidisciplinary / interdisciplinary

Our college is an interdisciplinary institution imparting teaching-learning in following subjects: Physics, Chemistry, Botany, Zoology, Computer Applications, Math, Geography, Environment Science, English, Pol. Science, Education, History, Sociology, Economics, Hindi, Urdu, Sanskrit, Dogri, Physical Education & Psychology. The Skill courses are offered in various Subjects such as Computer App., Math, Geography, English, Sanskrit, Environment Science & Urdu.

### 16. Academic bank of credits (ABC):

The credit system has been introduced in 2016-17. Every student is registered with Academic Bank of Credit. Credit is one hour (60 minutes) of teaching/tutorial work or two hours (120 minutes) of practical work per week for a minimum of 16 weeks a semester. Credit point is the value obtained by multiplying the grade point (G) by the credit (C):  $P = G \times C$ . Grade point is an integer indicating the numerical equivalent of the letter grade. Grade means a letter symbol (O, A, B, C etc.) which indicates the broad level of performance of a student in a semester. Semester Grade Point Average (SGPA) is the value obtained by dividing the sum of credit points (P) earned by a student in various courses taken in a semester by the total number of credits in that semester. CGPA indicates the Comprehensive academic performance of a student in a programme. Total Credits: (B.A /B.Sc. from Semesters I-VI) =  $22+22+22+22+22+22 = 132$

### 17. Skill development:

The institution focuses on the skill development as it considers it a driving force of economic growth and social development of the area. The skill development transforms local economy into more productive, innovative and competitive through the existence of more skilled youth potential. Increasing pace of globalization and technological changes provide both challenges and growing opportunities for economic expansion and job creation, and the scenario is more challenging to the students of far flung rural areas. In taking advantage of these opportunities as well as in minimizing the social costs and dislocation our college believes that the level and quality of skills that the youth possess are becoming critical factors and students with higher and better levels of skills adjust more effectively to the challenges and opportunities of globalization. GDC Basohli offers a range of Skill Courses catering to the needs of different segment of the society.

The courses are available for the students of Sem-III/IV/V/VI in the subjects of Computer Science, Sanskrit, EVS, Math, English, Geography and Urdu during the session 2021-22. The curricula in such skill courses are developed by Board of Studies of respective subjects and departments of the University of Jammu.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Our college strongly emphasises holistic development, incorporating arts, sports, and extracurricular activities into the educational fabric. This integration ensures students cultivate a well-rounded skill set beyond academic excellence. The focus on creativity and critical thinking equips students with the tools to navigate diverse challenges, fostering a mindset beyond rote learning. By nurturing these aspects, students are academically proficient and possess the creativity and analytical skills necessary for success in an ever-evolving world. Our college prioritises language proficiency by promoting five Indian languages viz. English, Hindi, Urdu, Dogri and Sanskrit. The emphasis on language proficiency ensures that students are not only academically adept but also proficient communicators, capable of navigating diverse linguistic landscapes with confidence and understanding. The teaching of theory is followed hands-on learning through practicals, projects and problem solving exercises and thus preparing students for the dynamic challenges of the professional landscape.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Our college functions on the model of Outcome based education (OBE) that focuses on measuring student performance through outcomes. Its focus remains on evaluation of outcomes of the program by stating the knowledge, skill and behaviour a graduate is expected to attain upon completion of a program and after 3 years of graduation. Program Outcomes are essentially a range of skills and knowledge that a student will have at the time of graduation. The desired outcomes are selected first and the curriculum, instructional materials and assessments are created to support the intended outcomes. All educational decisions are made based on how best to facilitate the desired outcomes.

**20.Distance education/online education:**

Our college does not impart distance education to the students. However, our college facilitates the distance education by way of conducting examination of IGNOU distance education students as an examination centre to the local students of the region.

## Extended Profile

<b>1.Programme</b>	
1.1  Number of courses offered by the institution across all programs during the year	<b>20</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1  Number of students during the year	<b>530</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2  Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>132</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3  Number of outgoing/ final year students during the year	<b>110</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1  Number of full time teachers during the year	<b>29</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	22
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4. Institution

4.1	13
Total number of Classrooms and Seminar halls	
4.2	13061279
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	99
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

We undertake following measures for the effective delivery of curriculum:

1. A comprehensive teaching plan is prepared by every department which includes the total number of lectures and practicals/tutorials.
2. Principal of college addresses the newly admitted students in an "Induction Program".
3. Periodical meetings of HOD are held with the Principal to take review of the curriculum delivery system.
4. Intra-departmental meetings for the review of the teaching-learning are also conducted.
5. Heads of each department ensure that assignments, seminars and projects are given to the students under the supervision of the faculty.
6. Guest Lectures of eminent faculty from other institutions are arranged to give exposure of the current trends.
7. The departments organize study tours, excursions, field



projects and other visits for students'.

8. ICT is used for effective teaching by the teachers.
9. There is 100% compliance in the completion of syllabi in all courses and programmes.
10. The faculty members encourage the students to read the reference books and e- resources.
11. The examination pattern and statutes of University of Jammu are strictly adhered.
12. The examination results are reviewed and the weaker students are taught again.
13. Mentor-Mentoree scheme is implemented.
14. Special Quiz Competitions are organized.
15. Students are encouraged to take part in debates and seminars.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gdcbasohli.in/">https://www.gdcbasohli.in/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The IQAC prepared Academic Calendar of institution for the Session 2021-22 in the onset of the academic session. The academic calendar also entails the conduct of Internal Assessment Tests for all the semester classes of the session. The Internal Assessment Tests are conducted by following a uniform datesheet for all students which was immediately followed by evaluation and the answer scripts were shown to the students. The complaints are redressed through Heads of Departments. It is also supplemented with conduct of objective type tests and Quiz Competitions by various departments. The entire process of is done under the supervision of Examination Wing and Principal of the college. Every department maintains the records of Internal assessment for further checking by External Evaluators appointed by the affiliating University.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gdcbasohli.in/Academic%20Calendar%202021-22.pdf">https://www.gdcbasohli.in/Academic%20Calendar%202021-22.pdf</a>

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.</b>  <b>Academic council/BoS of Affiliating University</b>  <b>Setting of question papers for UG/PG programs</b>  <b>Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</b>  <b>Assessment /evaluation process of the affiliating University</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Since our college is affiliated to University of Jammu, the Board of Studies University of Jammu frequently conducts arigorous curriculum reviewof its programs in all the subjects in the meetings of BOS. The curriculum review considers guidelines from theAICTE/UGC and Cross-cutting issues, includingprofessional ethics, gender, human values, environment, andsustainability are integrated into the curriculum.These efforts sensitize students to broader societal concerns and foster holistic development. Moreover, embedding professional ethics within the curriculum not only prepares students for their careers but also contributes to a more ethical and sustainable society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

328

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

**from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://www.gdcbasohli.in/pdf/Parents%20Feedback%20Report%202021-22.pdf">https://www.gdcbasohli.in/pdf/Parents%20Feedback%20Report%202021-22.pdf</a>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment Number Number of students admitted during the year**

##### **2.1.1.1 - Number of sanctioned seats during the year**

**960**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

#### **2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### **2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

132

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college takes care of the learning levels of the students and appropriate measures are initiated for better teaching-learning of all the students

Measures taken for advanced learners:

1. Guiding for career planning.
2. Discussion or seminar on the advanced topic
3. Encourage to participate in activities like symposia, seminar, quiz, poster presentation, debates, inter institution competition etc.
4. Guiding and encouraging for creative writing and research work.

Measures taken for improving academic performance of slow learners:

5. Individual academic counseling is done by concerned subject teacher.
6. Students study groups are formed for peer-to-peer learning.
7. Personal counseling is done through mentoring which takes care of the students. Slow learners are counseled and motivated by the mentors.
8. Remedial/extra classes are conducted with appropriate focus on the subject in which the students are found to be slow learners.

File Description	Documents
Link for additional Information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
530	28

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution follows students centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Moreover role plays, team works, debates, seminar quizzes and case studies specifically student centric teaching methods are reflected in project work and guest lectures.

**Experiential Learning**

1. The project works are organized in various subjects with problem solving approach.
2. The students are encouraged to participate at university or college level competitions for real time exposure.
3. The faculty identifies and proposes academically significant field visits and surveys in subjects like Geography, EVS, Zoology, Botany etc.

**Participative Learning**

4. Teachers adopt role play method especially in economics and sociology courses to supplement teaching by participative learning.
5. To promote team work all departments organize student. The activities like NSS camps, institutional social responsibility through Red Cross, village adoption, plantation drive by Eco club. Swatchh Bharat activities and health awareness camp to help the students to learn art of living in a team for social and community welfare.

**Analysis and Reasoning:**

6. All questions in examination are based on analysis and reasoning. Free internet access in the library and wifi facilities in campus promotes the habit of self learning and discussion.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process. The teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses ICT in education to support, enhance, and optimize the delivery of education.

The following tools have been used by faculty in 2021-22.

1. Eightclass-rooms and fourlabs are equipped with large Interactive LED Panels for better teaching-learning in the institution
2. Four projectors are available in different classrooms/labs.
3. There are many desktops in Computer Lab and Faculty departments.
4. There are 20high speed internet connections provided to various departments and facilities of college.
5. There is one large Seminar Hall equipped with all digital facilities.
7. There are 2 Interactive Boards in Physics and Chemistry Labs.
8. .Printers are installed in Labs, HOD Cabins and all prominent places.
9. During Covid-19 pandemic all the faculty employed online teaching to students through WISE App, Google Meet, Google Classroom throughout the session.



10. There is one browsing centre in the college for the students and faculty.

11. Photocopier machines and Multifunction printers are available at prominent places in the institute.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.gdcbasohli.in/pdf/Institutional%20ICT%20Infrastructure-new.pdf">https://www.gdcbasohli.in/pdf/Institutional%20ICT%20Infrastructure-new.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

150

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution has a robust mechanism for the conduct of Internal Assessment Tests in each semester class. The convener examinations issues common datesheet for the conduct of internal assessmnet of all the semester classes. Heads of respective departments are entrusted with question paper setting, preparing seating plan and assigning duties toinviglators. All the codal formalities related to the conduct of Internal Assessment Tests viz. quantum of syllabus covered, type of questions, weightage, proportionate time andanswer sheets used etc are strictly followed by each department of the college. There is the conduct of only one Internal Assessment Test/Tutorial in Theory in all subjects in each semester class. In science subjects one Internal Practical Test is also conducted. All the records are kept for checking and verification by both the

internal and external teams before being uploaded in the jucc portal of University of Jammu.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.gdcbasohli.in/">https://www.gdcbasohli.in/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a robust mechanism for the conduct of Internal Assessment Tests in each semester class. There exists a hierarchy of academicians to resolve the student's grievances related to evaluation. The final responsibility and accountability to resolve the evaluation related grievances is Head of the concerned department. The grievances are resolved within one week of the conduct of examinations. No any grievances were received in 2021-22 related to evaluation of answer scripts either in theory or practicals of any semester class.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.gdcbasohli.in/">https://www.gdcbasohli.in/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Being aware of programme and course outcomes helps students understand what knowledge, skills, and competencies they need to develop throughout their studies. It allows them to have a clear sense of direction and purpose in their learning. By understanding the outcomes, teachers can align their teaching methods, lesson plans, and assessments to ensure that students are on track to achieve the desired results. This alignment enhances the overall effectiveness of the teaching and learning process. The programme and course outcomes are already displayed in the college website. Moreover, they are also highlighted to the students by the concerned teachers in the very beginning of the class-work in each subject and each semester class of every session.<https://www.gdcbasohli.in/course-outcome.php>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.gdcbasohli.in/programme-outcome.php">https://www.gdcbasohli.in/programme-outcome.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Various methods are employed such as assessments, portfolios and interviews. These methods gather information about student performance and their achievement of program outcomes. Feedback from various stakeholders, such as employers, alumni, faculty, and students, is sought to gain insights into the program's effectiveness and relevance. Course outcomes are typically assessed at the individual course level to determine whether students have met the specific objectives of each course. Various assessment methods are employed to evaluate students' performance, such as exams, quizzes, assignments, projects, presentations, and class participation. These methods measure the extent to which students have achieved the course outcomes. Students' work is graded according to established criteria, and individual feedback is provided to help them understand their strengths and areas for improvement in relation to the course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.gdcbasohli.in/course-outcome.php">https://www.gdcbasohli.in/course-outcome.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

110

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://www.gdcbasohli.in/">https://www.gdcbasohli.in/</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.gdcbasohli.in/pdf/Student%20Satisfaction%20Survey%20Report%202021.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NA</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

**national/ international conference proceedings during the year**

14

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Both the NSS and NCC units of the institution have organised a number of extension activities including social issues, swachhta programmes, cleanliness drives, rallies and awareness programmes in the neighbour hood of the college campus as well as in the Aganwari centres and school prenisses. The volunteers including boys and girls of NSS & NCC under the able guidance of their coordinators took active participation in such programmes. The conduct of extension activities of social nature are the part and parcel of the NSS & NCC programme. The details of the conduct of such activities for the session 2021-22 are given in the attachments and college website.

File Description	Documents
Paste link for additional information	<a href="https://www.gdcbasohli.in/Extension%20Activities%20of%20NSS%202021-22.pdf">https://www.gdcbasohli.in/Extension%20Activities%20of%20NSS%202021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**12**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**50**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**



**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

3

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and other physical facilities. The building is well structured, constituting of 12 Class-rooms and 1 Large Seminar Hall, 7 laboratories, 1 library and 4 separate toilets both for girls and boys. The college has 2 big playgrounds which are used for multiple activities like games and sports, cultural or other activities. The college administration has installed 40 benches in the ground and to ensure the cleanliness in

the vicinity of the college has installed 24 dustbins and 20 inside the buildings, green and blue, former for wet waste and other for dry waste. The institution has a well established library which is partially automated through e-Granthalaya (version 4.0) software. It has a collection of 10373 Text-books and 268 Reference-Books related to various subjects as well as containing general knowledge books, dictionaries, encyclopedia etc. The college library provides access to 1,99,500 e-Books and more than 6000 e-Journals through N-LIST. It also provides different newspapers, magazines, journals both in English and Hindi. The well equipped Seminar Hall with podium and an Interactive LED Panel with the capacity of 100 students utilized for different activities like seminars, workshops, celebrations etc. The college has 89 computers and 7 Laptops. There are games and sports facilities like badminton, cricket, volleyball, Table-Tennis, Kho-Kho, Kabaddi, Wrestling, Weight-lifting, Carom, Chess etc. There is a Gymnasium with all the physical equipments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.gdcbasohli.in/i-i-2021.pdf">https://www.gdcbasohli.in/i-i-2021.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate infrastructure for cultural activities, games, sports, gymnasium and yoga programmes. Following is a brief mention of it: Our college has two big playgrounds, one Badminton Court, one large Cricket Ground, one Volleyball Court, one indoor Table Tennis Hall, weight-lifting etc. There is one Gymnasium with all the physical equipments installed in it. Students also play many indoor games during their vacant periods such as Carom, Chess etc., There are sufficient number of matting for various sports and athletics events and training such as Wrestling, Kabaddi and Yoga etc. There is sufficient number of games and sports items and equipments for the students. These items of consumable physical nature are purchased in every session to cater to the needs of Sports and Physical Education Department of the college. Our college actively promotes games and sports among the youth in every session.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gdcbasohli.in/supporting_structure.php">https://www.gdcbasohli.in/supporting_structure.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.gdcbasohli.in/i-i-2021.pdf">https://www.gdcbasohli.in/i-i-2021.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

79.49005

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a well established library which is partially automated through e-Granthalaya (version 4.0) software. It has a collection of 10373 Text-books and 268 Reference-Books related to various subjects as well as containing general knowledge books, dictionaries, encyclopedia etc. The college library provides access to 1,99,500 e-Books and more than 6000 e-Journals through N-LIST. It also provides different newspapers, magazines, journals both in English and Hindi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.gdcbasohli.in/supporting_structure.php">https://www.gdcbasohli.in/supporting_structure.php</a>

## 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.98910

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

85

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities have been updated on regular basis. New IT equipments have been purchased as per the requirements. The college purchased 19 new all-in-one PC (i5 processor, 10 GB RAM, 500 GB HDD) to upgrade computer labs, departments, library and browsing centre in 2021-22. Also 4 New Laptops were purchased to support ICT. Through IQAC 6 Canon Multifunction Machines were purchased. To maintain computer laboratories, regular purchasing of mouse/RAM and other hardware components have been done. Moreover, new CCTV cameras with one CCTV DVR are also installed to keep an eye on main points of the college. The institution have established a Multimedia Lab with the capacity of 11 computer systems and purchased one DSLR Camera and 05 Antivirus. To upgrade the computer lab, 4 GB additional RAM was installed in 10 PC. 15 new Laser printers and cartridges were purchased to upgrade our existing equipments. Every year computer laboratories are upgraded or new laboratories are set up. We are working to improve Internet speed in campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.gdcbasohli.in/pdf/Institutional%20ICT%20Infrastructure-new.pdf">https://www.gdcbasohli.in/pdf/Institutional%20ICT%20Infrastructure-new.pdf</a>

**4.3.2 - Number of Computers**

96

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

79.49005

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College Advisory Committee headed by Principal looks after the development, maintenance and utilization of College physical facilities. For maintenance of clean campus environment, grade IV staff are assigned to various jobs and duties - cleaning of all rooms, corridors, toilets, compound, etc on regular basis. All the Heads of Science departments, science faculty including Lab. Assistants and Science Club together are responsible for the maintenance and functioning of all the labs. The Library Committee with Principal as the chairperson and librarian as member secretary along with two senior faculties tackle all issues relating to the smooth functioning of library. The sports committee supervises the Grounds-men and Grade IV staff for maintenance and repair works. The faculty of Computer Applications under Head of Department look into the College website, ICT up-gradation, biometric services, procurement of hardware and software and other items related to computers. Class representatives, elected by the students, are given the responsibility to keep a check on the maintenance of classrooms appliances. Checking of fans, teaching aids etc in the classroom are done regularly. The overall responsibility for the maintenance of classrooms is exercised by college development committee. The college canteen committee regularly looks after the canteen.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.gdcbasohli.in/supporting_structure.php">https://www.gdcbasohli.in/supporting_structure.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

40

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**



File Description	Documents
Link to institutional website	<a href="https://www.gdcbasohli.in/igar-21-22.php">https://www.gdcbasohli.in/igar-21-22.php</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

250

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

250

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

94

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year****18**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****11**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

There is a formal Student Council elected democratically by all the students. The election to the council is conducted by Dean Student Welfare in consultation with college Principal. However to increase students participation in academic and other related areas the college encourages student presidium to take active part in various activities of the college. The active participation of students is encouraged in the NSS and NCC activities. Students act as volunteers during various extracurricular activities of the institution. Students are also nominated as members of IQAC, College Development, Disciplinary, Library, Cultural and several other

committees including Anti-ragging committee, Red Ribbon Club, Eco Club, Science Club, Literature Club etc.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

IQAC organized Alumni Meet on 30th of March, 2022 in the institution at 11.30 A.M in the smart class-room. The main aim of the meeting was to create an interaction between the teachers, students and alumni. In the meeting, a variety of issues were addressed regarding the alumnis' educational experiences in the college and career advancement.

The agenda of the Alumni Meeting was as follows:

1. Introduce teachers & alumni
2. Presentation of the college profile with new infrastructure.
3. Brief glance into the Undergraduate Programmes

4. Introduction of new courses.
5. Sports facilities in the institution.
6. Provide information on various student related activities run by the institution.
7. Discussion on "How can alumni contribute?"
8. Discussion with Faculties
9. Obtain Feedback from the alumni
10. Vote of Thanks

File Description	Documents
Paste link for additional information	<a href="#">N.A</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The effective governance aligns with the vision and mission of our institution and it involves a commitment to transparency, inclusivity, accountability, and adaptability. It's an ongoing process that involves regular assessment, adjustment, and a steadfast commitment to the core values and principles that underpin the institution's mission. We believe that our governance is in tune with the institution's vision and mission and it sets the stage for long-term success and positive societal impact. Following methods of governance of this institution align with the vision and mission of our college:

1. Clarity of Vision and Mission

2. Head of the Institution:

3. Strategic Planning:

**4. Transparency and Accountability:****5. Inclusivity and Diversity:****6. Feedback Loops:****7. Adaptability:**

File Description	Documents
Paste link for additional information	<a href="https://www.gdcbasohli.in/mission_vision.php">https://www.gdcbasohli.in/mission_vision.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management. The Principal, Heads of Department, Teaching and non-teaching Faculty, Alumni, Parents, Students and representative from the field of Education, Community, Research and Industries of the respective committees participate in taking the decision for the academic and the infrastructural development of college i.e. College Development Committee, IQAC, College Advisory Committee, Student Council and various other working committee of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepared its Strategic Plan which was divided into Annual Plans. The annual plans are effectively implemented right from the beginning of the session in all aspects including teaching-learning and building infrastructure, maintenance of the physical facilities and updating ICT facilities. The Annual Plan is uploaded in the college website.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The human resource management involves rules and regulations which are laid out in the THE JAMMU AND KASHMIR CIVIL SERVICES (CLASSIFICATION, CONTROL AND APPEAL) RULES, 1956. Whereas functioning of institutional bodies such as Examinations, Board of Studies etc involves a set of procedures and policies. Since our college is an affiliated college all the institutional activities including curriculum designing, implementation, conduct of examinations, evaluation, research and similar other activities are undertaken as per the statutes of the University of Jammu which are modified from time to time in tune with the rules and regulations laid by UGC. All the important functions are performed as per the provisions contained in the rule books of J&K Govt. or University of Jammu. The rules are strictly followed and are never bypassed. The college administration has no powers of recruitment. It is the function of Jammu & Kashmir Public Service Commission or Jammu & Kashmir Service Selection Board for gazetted and non-gazetted recruitment respectively. The college administration including IQAC frames policies for the quality improvement of its education by involving all the stakeholders viz. Faculty, Alumni, Parents and students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://www.gdcbasohli.in/">https://www.gdcbasohli.in/</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support**

A. All of the above

Examination	
File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The teaching and non-teaching faculty of the institution are under the governance of department of Higher Education Jammu &amp; Kashmir UT. The civil service rules contained in the J&amp;K Civil Service Regulations Volume I &amp; II are applicable to all the permanent employees of the Govt. of J&amp;K UT. The various types of welfare measures to the faculty are available as listed under: Casual Leave, Medical Leave, Earned Leave, Maternity Leave, Paternity Leave, Study Leave, Special Casual Leave, Child Care Leave, Half Pay Leave, Commuted Leave, Leave Not due &amp; Extraordinary leave. The permanent employee are also equally entitled to various other welfare schemes including Promotions/Placements like Annual Increments, Family Pension Scheme, State Life Insurance (SLI) Scheme, General Provident Fund (GPF) Scheme. The faculty are also entitled to receive various allowances along with their salary such as Dearness Allowance, Medical allowance, House Rent Allowance, Children Education Allowance etc.,</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>
<b>6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year</b>	
<b>6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year</b>	



0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System of our college is a structured process designed to evaluate the performance of faculty and administrator. It is done in online mode which is accessed through <https://parichay.nic.in/> and it opens main window of JAK-SPARROW online APAR system via the portal <https://jaksparrow.jk.gov.in/> . It is commonly referred to as SPPAROW (Smart Performance Appraisal Report Recording Online Window). The primary goal of such a system is to provide feedback, recognize achievements, identify areas for improvement, and support professional development.

File Description	Documents
Paste link for additional information	<a href="https://parichay.nic.in/pnv1/assets/login.html?v=7&amp;service=passive&amp;active=true&amp;rm_5=false&amp;continue=https%3A%2F%2Fjan_com%2Fmail%2F&amp;p=1&amp;sc=1&amp;mpl=default&amp;tmplcache=2&amp;emr=1&amp;osid=1&amp;flowName=GlifWebSignIn&amp;flowEntry=ServiceLogin&amp;sid=SPARROWJAK&amp;lang=en">https://parichay.nic.in/pnv1/assets/login.html?v=7&amp;service=passive&amp;active=true&amp;rm_5=false&amp;continue=https%3A%2F%2Fjan_com%2Fmail%2F&amp;p=1&amp;sc=1&amp;mpl=default&amp;tmplcache=2&amp;emr=1&amp;osid=1&amp;flowName=GlifWebSignIn&amp;flowEntry=ServiceLogin&amp;sid=SPARROWJAK&amp;lang=en</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial audit of the college is conducted by the officials of the Directorate of Audit and Inspections working under the Department of Finance of J&K Govt. The officials have conducted a

financial audit in 2021-22 wherein independent examination of financial statements, transactions, records, and accounting practices conducted in the college. The primary purpose of financial audit is to provide an objective assessment of financial health, accuracy of its financial reporting, and compliance with relevant accounting standards and regulations. The objections, if any are explained as and when asked to do so. The Finance Department of J&K Govt. exercises stringent control over the financial transactions of the institution through the conduct of regular financial audits every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a Govt Institution and it mobilizes financial resources through fee collection from students at the time of admission. The fee collected is then earmarked for different activities including the proportion to be deposited to the University of Jammu as per the University Fee Structure. Similarly, a proportion of fee is deposited to the Govt. of J&K UT. Only a portion of fee is retained by the college. However, the financial aid to the college is done by Govt of J&K including salary component, infrastructure augmentation and its maintenance.

The college does not receive any resources from NGOs or any other civil body. The financial resources are utilized as per the financial rules of Govt of J&K by following all the codal formalities contained in the rule books. The concerned committee gives approval and then finally College Principal gives his assent. Only Principal of the college retains power to spend and receive financial resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been working regularly throughout the session to qualitatively enhance the teaching-learning practices in the institution. It regularly conducts meetings and comes out with appropriate policies and programmes in favour of the institution. Some of the significant contributions of IQAC in 2021-22 are as under. 1. Introduction of new subject of Psychology in the college. 2. Setting up of Separate Computer Department with Computer Lab.: 3. Upgradation of college Browsing Centre: 4. Renovation of Toilets: 5. Submission of New DPR for the construction of Library Block in the college. 6. Up-gradation of Labs: 7. IQAC has procured 8 new large capacity water tanks 8. IQAC has procured 10 steel Almirahs 9. IQAC has procured 19 new all-in-one PCs 10. IQAC has procured 4 Laptops (Lenovo) i5 11. IQAC has procured 1 large Genset for power supply back-up 12. IQAC has procured 6 Canon Multifunction copier Machine 13. IQAC has replaced the old worn out doors of the college building

File Description	Documents
Paste link for additional information	<a href="https://www.gdcbasohli.in/pdf/GDC%20BASOLI%202021_153.pdf">https://www.gdcbasohli.in/pdf/GDC%20BASOLI%202021_153.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews the teaching-learning process twice a session to assess the efficacy of teaching methods and learning outcomes. IQAC also ensures that hundred percent completions of syllabi of all semester classes is achieved well before the commencement of examinations. The deficiency if any is sorted out and student's grievances are taken care for better learning outcomes. To achieve this process IQAC gathers information from student feedbacks, teaching faculty which give details of the extent of syllabi completed and student performances in Internal Assessment Tests and End Term examinations. The results are also analyzed by convening IQAC meeting and necessary remedial actions are conveyed to the appropriate individuals and authorities in appropriate manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

## 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution gives due consideration to create awareness on gender issues particularly issues of gender equality among the students and faculty. The initiatives are aimed at promoting and achieving equality between individuals of different genders, primarily focusing on reducing discrimination against and addressing disparities faced by women and other gender minorities. Our institution believes that such initiatives are crucial for creating a more inclusive and equitable society where all individuals, regardless of their gender, have equal opportunities and rights. The college has Gender-Neutral Laws and Policies, promote Gender-sensitive Curricula, impart Education and Awareness Campaigns for promoting gender equality, and Women Empowerment. Our institution integrates gender perspectives into all policies and programs to ensure that gender equality is considered in all decision-making processes. We have workplace gender diversity and framed sexual harassment committee to register and redress the complaints. We have a Women Empowerment Group in the college to encourage and promote women empowerment. Our institution maintains and displays specific facilities for Women regarding Safety & Security, Counseling and Girls Common Room etc. The institution has organised several programmes to promote gender equality, women empowerment, gender issues etc. in 2021-22.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.gdcbasohli.in/Safety%20Measures%20for%20Women-21-22.pdf">https://www.gdcbasohli.in/Safety%20Measures%20for%20Women-21-22.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has waste management facilities for the treatment and management of solid wastes. The waste management is adequate and there is no adverse effect or threat to the surrounding area. Our campus is plastic free. Keeping in view the small quantity of waste waters generated it is not appropriate to waste huge resources for the establishment and maintenance of sewage treatment plant. However, these waters lead to the soakage tanks for their absorption into the ground. Some waste products are also subjected to recycling. e.g., waste papers generated is remodeled in imparting Paper Bag Making Skills to students. The worn out waste materials are also remodeled to decorate lawns and gardens of college. Our campus did not generate any hazardous chemicals and radioactive wastes in its campus and, therefore, we did not require any measures for its disposal or treatment. Our institution adheres to the Guidelines issued by the Govt. of Jammu & Kashmir (e-Waste Management Rule 2018) for the disposal of e-waste generated in the college. Our college did not dismantle or recycled any e-waste in the session 2021-22. Our college also did not generate any biomedical wastes in its campus in 2021-22.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://www.gdcbasohli.in/">https://www.gdcbasohli.in/</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

#### 7.1.7 - The Institution has disabled-friendly,

A. Any 4 or all of the above



**barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has conducted many activities for the promotion of universal, human and ethical values such as Truth, Righteousness, Love, Non-Violence, Peace, National Integration, Unity, Honesty, Communal Harmony, Fundamental Duties of Indian citizens etc. during the session 2020-21. The details of such activities are given in the attached file.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has conducted activities for the sensitization of students and employees to the constitutional obligations viz. Awareness Programme on National Voter's Day, Commemoration of National Constitution Day, Commemoration of Rashtrya Ekta Diwas, Fundamental Duties of Indian Citizens, World Human Rights Day, National Legal Service Day etc. during the session 2020-21. (Details of such activities are given in the attachment).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution commemorated most of the National and International Days of the year 2021. The programme was already embedded in the Annual Academic Calendar of the college for the session 2021-22. IQAC prepared the detailed schedule of activities to be conducted on

monthly basis. Due to the prevalence of Covid-19 pandemic several events were conducted through online virtual mode via Google Meet platform. The convener and organizing secretary of the concerned event organized the activity like poster making, debates and seminars, symposia, quiz contests, essay writing competitions, poetry competitions, slogan writing etc. The winners were awarded suitably by the college in its Annual Day Celebrations.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

One of the best practices of the institution in 2021-22 was Skill Development of Students. The objective of this best practice was to enhance the skills of student to improve their employability and organize training programs to motivate students for higher education and entrepreneurship. A total of 228 students were enrolled in various skill courses. The second best practice is Women Empowerment since women constitute 57% of the total student strength of the college and majority of them come from rural areas, where conditions of poverty, illiteracy, ill-health and superstition take hold of their lives. The college established a Women Empowerment Group with a female faculty as its Coordinator and other female faculty as its members. All female students were eligible to seek membership of the Group irrespective of their semester class. There were 260 girl students enrolled in the group. They were trained to face the new challenges in the world and how to become self dependent in the changing scenario.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctive area of our institution is Women Empowerment since women constitute 57% of the total student strength of the college and majority of them come from rural areas, where conditions of poverty, illiteracy, ill-health and superstition take hold of their lives. The college established a Women Empowerment Group with a female faculty as its Coordinator and other female faculty as its members. All female students were eligible to seek membership of the Group irrespective of their semester class. There were 260 girl students enrolled in the group. They were trained to face the new challenges in the world and how to become self dependent in the changing scenario.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The IQAC, Advisory Committee along with College Development Committee and in consultation with the Principal has prepared the following Future Plan of Action for 2022-23.

1. Implementation of New Education Policy 2020.
2. Signing MoU with Institutions of Higher Education.
3. Organization of National Seminars, Conferences and Faculty Training Workshops.
4. Development of additional Smart-classrooms in the college.
5. Organization of Skill Training Workshops for students
6. Earmarking land for the construction of Library Block in the college.
7. Taking up the project for the construction of Multipurpose Hall in the college.
8. Beautification of College campus.
9. Enhancing CCTV camera surveillance in the campus.
10. Upgrading machinery and equipments.
11. Construction of additional classroom block.
12. Upgrading Psychology Lab.